

All the mentioned documents are submitted either original or duly certified copies or digitally signed by the competent authority.

Proof of Identification of companies with Legal Form S.A. / Ltd.

- › Articles of Association (codified), as in force, recently certified by the General Commercial Register (G.E.MI.)
- › Government Gazette Issue with a summary of the original Articles of Association or a relevant announcement of the Competent Authority (General Commercial Registry (G.E.MI.)) or the One Stop Service.
- › Recent General Certificate issued by the General Commercial Registry (G.E.MI.) regarding any amendments to its Articles of Association.
- › Minutes of the Shareholders' General Meeting regarding the election of the current Board of Directors and any resolutions for the replacement of Board members.
- › Minutes of Board of Directors Meeting regarding the Board's constitution into a body and the assignment of the powers to represent the company.
- › Announcement of entry in the General Commercial Registry (G.E.MI.) of the above Shareholders' General Meeting and Board Meeting Minutes.
- › Recent Certificate by the General Commercial Registry (G.E.MI.) regarding the company's representation rights.
- › Resolution of the Ltd's Partners' Meeting regarding the appointment of administrator (where such person is not provided for in the articles of association), with attestation of its entry in the General Commercial Registry (G.E.MI.)
- › Minutes of Board of Directors Meeting (S.A.) / Resolution of the Partners' Meeting (Ltd) regarding the appointment of special authorization for the opening of an account with MERIT SECURITIES and the appointment of a person responsible for managing all transactions through MERIT SECURITIES.
- › Beneficial Owner Identification Statement.
- › Solemn statement of the Legal Representative for informing MERIT SECURITIES in case any changes in the company occur (according to the sample form).

Proof of Identification of companies with Legal Form O.E. / E.E.

- › Original Articles of Association of the General / Limited Partnership certified by the Court of First Instance or the General Commercial Register (G.E.MI.).
- › Validated copy of any amendments to the original Articles of Association with registration stamp by the General Commercial Register (G.E.MI.).
- › Recent Certificate by the General Commercial Registry (G.E.MI.) regarding any changes to the company.
- › Resolution of the Partners' Meeting, providing the administrator of the company or any other individual with special authorization for the opening of an account with MERIT SECURITIES A.E.P.E.Y., the signing of any relevant documents needed and the appointment of a person responsible for managing all transactions through MERIT SECURITIES.
- › Solemn statement of the Legal Representative for informing MERIT SECURITIES in case any changes in the company occur (according to the sample form).

Proof of Identification of companies with Legal Form I.K.E.

- › Articles of Incorporation or Codified Articles of Association, certified by the General Commercial Register (G.E.MI.).
- › Recent (issued no more than three months before its submission to MERIT SECURITIES) certificate from the General Commercial Registry (G.E.MI.) regarding changes to the company.

- ▶ Recent Certificate by the General Commercial Registry (G.E.MI.) regarding the company's representation rights.
- ▶ Resolution of the Partners' Meeting regarding the appointment of administrator (where such person is not provided for in the articles of association), with attestation of its entry in the General Commercial Registry (G.E.MI.).
- ▶ Resolution of the Partners' Meeting regarding the appointment of special authorization to the administrator or any other individual for signing all relevant documents for the opening of an account with MERIT SECURITIES A.E.P.E.Y. and the appointment of a person responsible for managing all transactions through MERIT SECURITIES.
- ▶ Solemn statement of the Legal Representative for informing MERIT SECURITIES in case any changes in the company occur (according to the sample form).

Proof of Identification of Foreign Companies

- ▶ Validated Copy of the Articles of Association, as in force today (and by laws, provided they exist).
- ▶ Recent Certificate of Good Standing.
- ▶ Recent certificate of the Competent Authority of the foreign country as to the shareholders and directors of the company.
- ▶ Minutes of the Shareholders' General Meeting regarding the election of the current Board of Directors and any resolutions for the replacement of Board members.
- ▶ Minutes of Board of Directors Meeting regarding the Board's constitution into a body and the assignment of the powers to represent the company.
- ▶ Board of Directors' resolution, or other valid document that includes the decision of the company to open an account with MERIT SECURITIES and appoints rights to company executives regarding the signing of all relevant documents and the management of all transactions through MERIT SECURITIES.
- ▶ Power of attorney for the appointment of a (legal) representative in Greece.
- ▶ Beneficial Owner Identification Statement.
- ▶ Solemn statement of the Legal Representative for informing MERIT SECURITIES in case any changes in the company occur (according to the sample form).
- ▶ FATCA Self Certification Form for companies residents of U.S.A. (W8BEN-E or W9).
- ▶ CRS Self Certification Form for companies residents of foreign countries other than U.S.A.

Proof of Identification of Cypriot Companies

- ▶ Memorandum & Articles of Association (and amendments, if any), stamped by the Competent Authority.
- ▶ Certificate of Incorporation of the Cypriot Company Registrar.
- ▶ Recent Certificate by the Competent Authority regarding the company's headquarters.
- ▶ Recent certificate by the Cypriot Companies Registrar as to the shareholders and directors of the company.
- ▶ Certificate of Good Standing.
- ▶ Board of Directors' resolution, or other valid document that includes the decision of the company to open an account with MERIT SECURITIES and appoints power of attorney to company executives regarding the authorised signatures in relevance with all the transactions of the company with MERIT SECURITIES.
- ▶ Beneficial Owner Identification Statement.
- ▶ Solemn statement of the Legal Representative for informing MERIT SECURITIES in case any changes in the company occur (according to the sample form).
- ▶ CRS Self Certification Form

Documents issued in countries other than Greece must be submitted in original or certified copies, duly translated into Greek or English and bearing Apostille.

Individuals with the capacity of a **legal representative**, a **beneficial owner** or a **person authorized to manage the company's account with MERIT SECURITIES**, are required to submit the supporting documents mentioned below, regarding their identification and home address validation:

- › Validated Copy of National ID or Valid Passport and
- › Recent Utility Bill or Home Lease Contract, filed to Tax Authority
- › FATCA Self Certification Form for U.S.A. tax residents (W8BEN ή W9).
- › CRS Self Certification Form for tax residents of foreign countries other than U.S.A.

Legal Representatives are required to submit additionally:

- › Any document that certifies their tax & income status in Greece or a validated document of the country's competent authority in which they are tax liable.

If Legal Persons participate in a company as Partners or Shareholders, submission of their legalization documentation as well as that of their legal representatives, is required.

Proof of Company's Tax & Financial Status

- › Recent Tax Declaration / Tax Return or
- › Audited Financial Statement

Proof of Company's Bank Account Details

- › Bank Issued Account Record (e-banking) or
- › Copy of Bank Statement

stating the following details: Bank's Name, IBAN, the company's name as the sole account holder.

Note: The above mentioned documents are subject to regulatory adjustments and may be amended following prior notice from MERIT Securities. For any comments, remarks or clarifications, our customer representatives are always at your disposal.